



## FACTORS AFFECTING HOUSING NEEDS

<input type="checkbox"/> Place of work or study	starting from	Employer/place of study (certificate required)	
<input type="checkbox"/> Terminated	must be moved by	Reason	
<input type="checkbox"/> Termination of a Lease/Eviction	must be moved by	Reason	
<input type="checkbox"/> Homeless	starting from	Reason	Current residence
Other matters			
Additional information			

## INCOME AND ASSETS

	Current monthly income		Fair value of assets		The authority will fill out
	The applicant fills out	The landlord fills out	The applicant fills out	The landlord fills out	
<b>Applicant's spouse/ common-law partner, fiancé(e)</b>					
<b>Others</b>					
<b>Total</b>					
<b>Deductions (to be completed by the landlord)</b>					
<b>Total deductions Total income and assets to be taken into account</b>					

## WEALTH

<input type="checkbox"/> None of the prospective residents have any assets <input type="checkbox"/> Yes	owner's name			The authority will fill out
<input type="checkbox"/> Right-of-occupancy housing / co-owned housing <input type="checkbox"/> Stock apartment <input type="checkbox"/> Own-home <input type="checkbox"/> Vacation home <input type="checkbox"/> Other, please specify				
Property/Company Address	Size of the apartment m <sup>2</sup>	Property size m <sup>2</sup> /ha	Purchase date	
Declaration of Other Assets				
Has the owner relinquished ownership of the assets? <input type="checkbox"/> yes <input type="checkbox"/> no	Date of relinquishment	Current market value of the assets	Debts related to assets	
The applicant has lived in a rental apartment/student apartment owned by KOY Pietari <input type="checkbox"/> yes <input type="checkbox"/> no	time, in years	My spouse/fiancé(e)/partner has been living in a rental apartment or student apartment owned by KOY Pietari <input type="checkbox"/> yes <input type="checkbox"/> no	time, in years	
Address		Address		
We believe we owe Kiinteistö Oy Kajaanin Pietari <input type="checkbox"/> yes <input type="checkbox"/> no				
If you have any debts, what are they? (E.g., rent arrears, repair costs, etc.)				

## SIGNATURE

If the application contains false information or if people other than those listed in the application move into the apartment, the lease may be terminated immediately. I/We hereby certify that the above information is true and accurate.	
Location	Signature/Signatures
Päiväys	Name clarification/Name clarifications

**ATTACHMENTS TO THE APPLICATION** Please attach copies of any certificates you wish to include if you do not want to submit the originals. n  
**Income (required)**

**Income (mandatory)**

- For employed individuals: a pay stub from the employer or the most recent pay stub - For pensioners: a certificate stating the gross pension amount - For unemployed individuals: the most recent notification of unemployment benefit payment - For self-employed individuals: the most recent income statement and balance sheet, as well as an income statement form completed by an accountant.

**Student**

- student certificate (issued within the last 3 months)

**Tax decision (mandatory)**

- from everyone over the age of 18 moving into the apartment

**Assets (required)**

- the value of the property, as well as certificates from creditors regarding any debts secured by said property. If the transfer has already taken place, the application must be accompanied by a copy of the deed of sale or other documentation indicating the transfer price.

**Homelessness**

- written notice of termination or a court order for eviction

**Divorce**

- divorce decree or certificate of pending divorce

**Other possible attachments**

- proof of pregnancy, a bank statement regarding student loans, and
- other factors affecting eligibility for housing (e.g., a doctor's note)
- 

**Other Important Information**

If any of the information provided in your application changes, you must notify us of the changes and submit the relevant supporting documents with your application. Cancel your application if you find housing elsewhere.

**Validity of the application**

The housing application is valid for 3 months at a time. The applicant is responsible for renewing the application. The application can also be renewed by phone. A security deposit is required for the apartment.

The amount of the security deposit varies depending on the size of the apartment and the rent.

WE DO NOT PROCESS INCOMPLETE HOUSING APPLICATIONS. IF THE APPLICANT OWES MONEY TO THE COMPANY, THE APPLICANT MUST PAY OFF THE DEBT BEFORE A NEW APARTMENT CAN BE GRANTED. WE WILL CHECK THE APPLICANT'S CREDIT HISTORY, WHICH MAY AFFECT THE DECISION TO GRANT THE APARTMENT.



**Opening hours**

**monday to friday 9AM-3PM.**

